

Monty San Juan

Student

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510.456.8724

montyesjay@gmail.com

25 September 2017

Company Manager

CEO, Company Name
1134 W El Camino Real
Mountain View, CA 94040

To Whom it May Concern,

Throughout my life I have done many volunteer work. I have done work from feeding the poor, to helping younger kids with homework, help wrap gifts for children, and help warehouses organize their goods. From all this experience I have gained many different skills from being a leader because I had to direct others and help them when needed. Another skill I got was people skills such as communication and being cooperative with other people to get the job done.

Here are a number of my strengths that i can add value to the position:

- Reliable, self-disciplined, and motivated individual seeking an employment opportunity to provide effective and efficient service for the advancement of the business.

Accepting challenges is the foundation of my life experiences that i execute with confidence. You will find me as an independent individual with pride being assertive, responsible, and determined. I strongly feel that these are the qualities that make an superlative candidate for your team. Furthermore, I am becoming knowledgeable with today's technology and business practices through a college tailored course.

I would appreciate your consideration of my credentials. If you do think there is a shared interest, I would greet the chance to meet with you to hear more about your company, the requirements of the position, and how my skills would be a promising fit.

With Sincere Gratitude,

Monty San Juan